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employee shall immediately apprise the chief legal officer of his or her employing component of any offer to settle the proceeding.

(e) A Department employee may request indemnification to satisfy a verdict, judgment or monetary award entered against the employee or to compromise a claim pending against the employee. The employee shall submit a written request, with appropriate documentation including a copy of the verdict, judgment, award or other order or settlement proposal, in a timely manner to the Secretary or his or her designee for decision.

(f) Any payment under this section either to indemnify a Department employee or to settle a claim shall be contingent upon the availability of appropriated funds for the payment of salaries and expenses of the employing component.

PART 4—EMPLOYEES' PERSONAL PROPERTY CLAIMS

AUTHORITY: 31 U.S.C. 3721(j).

SOURCE: 62 FR 18518, Apr. 16, 1997, unless otherwise noted.

§ 4.1 Procedures.

The procedures for filing a claim with the Treasury Department for personal property that is lost or damaged incident to service are contained in Treasury Directive 32-13, "Claims for Loss or Damage to Personal Property," and Treasury Department Publication 32-13, "Policies and Procedures For Employees' Claim for Loss or Damage to Personal Property Incident to Service."

PART 5—TREASURY DEBT COLLECTION

Subpart A—General Provisions

Sec.

- 5.1 What definitions apply to the regulations in this part?
- 5.2 Why is the Treasury Department issuing these regulations and what do they cover?
- 5.3 Do these regulations adopt the Federal Claims Collection Standards (FCCS)?

31 CFR Subtitle A (7-1-04 Edition)

Subpart B—Procedures To Collect Treasury Debts

- 5.4 What notice will Treasury entities send to a debtor when collecting a Treasury debt?
- 5.5 How will Treasury entities add interest, penalty charges, and administrative costs to a Treasury debt?
- 5.6 When will Treasury entities allow a debtor to pay a Treasury debt in installments instead of one lump sum?
- 5.7 When will Treasury entities compromise a Treasury debt?
- 5.8 When will Treasury entities suspend or terminate debt collection on a Treasury debt?
- 5.9 When will Treasury entities transfer a Treasury debt to the Treasury Department's Financial Management Service for collection?
- 5.10 How will Treasury entities use administrative offset (offset of non-tax Federal payments) to collect a Treasury debt?
- 5.11 How will Treasury entities use tax refund offset to collect a Treasury debt?
- 5.12 How will Treasury entities offset a Federal employee's salary to collect a Treasury debt?
- 5.13 How will Treasury entities use administrative wage garnishment to collect a Treasury debt from a debtor's wages?
- 5.14 How will Treasury entities report Treasury debts to credit bureaus?
- 5.15 How will Treasury entities refer Treasury debts to private collection agencies?
- 5.16 When will Treasury entities refer Treasury debts to the Department of Justice?
- 5.17 Will a debtor who owes a Treasury debt be ineligible for Federal loan assistance or Federal licenses, permits or privileges?
- 5.18 How does a debtor request a special review based on a change in circumstances such as catastrophic illness, divorce, death, or disability?
- 5.19 Will Treasury entities issue a refund if money is erroneously collected on a debt?

Subpart C—Procedures for Offset of Treasury Department Payments To Collect Debts Owed to Other Federal Agencies

- 5.20 How do other Federal agencies use the offset process to collect debts from payments issued by a Treasury entity?
- 5.21 What does a Treasury entity do upon receipt of a request to offset the salary of a Treasury entity employee to collect a debt owed by the employee to another Federal agency?

APPENDIX A TO PART 5—TREASURY DIRECTIVE 34-01—WAIVING CLAIMS AGAINST TREASURY EMPLOYEES FOR ERRONEOUS PAYMENTS